

EXHIBIT A

GAZES LLC
ATTORNEYS AT LAW

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DAVID HAMILTON

RE: LIMA, PEDRO
10-11809-REG

DEAR SIR OR MADAM:

PURSUANT TO THE TRUSTEE'S DIRECTIVE AT THE FIRST MEETING OF CREDITORS THE DEBTOR IS OBLIGATED PURSUANT TO SECTION 521 TO COMPLY WITH THE FOLLOWING FUNCTIONS:

1. SUBMIT AFFIDAVIT DETAILING DEBTOR'S SPENDING FOR THE PERIOD _____ TO _____.
2. SUBMIT CURRENT VALUATION OF REAL ESTATE.
3. SUBMIT CLOSING STATEMENT AND PROOF OF MORTGAGE INDEBTEDNESS.
4. PRODUCE PROOF OF DEBTOR'S SOCIAL SECURITY NUMBER OR EXPLAIN IN AFFIDAVIT FORM WHY DEBTOR DOES NOT HAVE SOCIAL SECURITY CARD AND SUBMIT PROOF OF PICTURE IDENTIFICATION.
5. SUBMIT COPIES OF BILLS/STATEMENTS EVIDENCING EXPENSES SET FORTH ON SCHEDULE "J".
_____ INCLUDE SPOUSES PROOF OF EXPENSES.
6. SUBMIT PROOF OF EARNINGS SET FORTH ON SCHEDULE "I". _____ INCLUDE SPOUSES INCOME.
7. SUBMIT COPIES OF TAX RETURNS FOR THE PERIOD _____ TO _____.
8. AMEND THE FOLLOWING SCHEDULES:


_____ SCHEDULE A _____	_____ SCHEDULE B _____
_____ SCHEDULE C _____	_____ SCHEDULE D _____
_____ SCHEDULE E _____	_____ SCHEDULE F _____
_____ SCHEDULE G _____	_____ SCHEDULE H _____
_____ SCHEDULE I _____	✓ SCHEDULE J <i>receipts/bills for "Other" expenses & Business expenses</i>
_____ STATEMENT OF FINANCIAL AFFAIRS _____	
9. _____ PERSONAL INJURY ACTION: LETTER TO PERSONAL INJURY ATTORNEY W/COPY TO TRUSTEE ADVISING OF CHAPTER 7 FILING; THAT PERSONAL INJURY ATTORNEY MAY NOT PROCEED W/OUT TRUSTEE AUTHORITY INCLUDING COLLECTION/DISBURSEMENT OF FUNDS; PROVIDE COPIES OF ALL PLEADINGS CONCERNING THE ACTION; AND WRITTEN STATUS REPORT. **ALL DEBTORS ARE REQUIRED TO PRODUCE COPIES OF PLEADINGS TO U.S. TRUSTEE.**
10. ✓ OTHER *3 yrs of credit card statements for all cards.*

THE DEBTOR HAS 10 DAYS TO COMPLY WITH THE ABOVE AND FAILURE TO COMPLY MAY RESULT IN THE FILING OF AN ADVERSARY OBJECTING TO DEBTOR'S DISCHARGE.

IAN J. GAZES, TRUSTEE

RECEIPT ACKNOWLEDGED HEREOF:

DATED: 5/11/16



***Copies of all documents submitted to The Trustee should also be sent to the Office of the United States Trustee at 33 White Hall Street, 21st Floor, New York, NY 10004, Attn: Nazar Khodorovsky, Esq.**